Student Financial Aid Appeal

Ineligible Academic Progress

PACE / Cum GPA / Maximum Timeframe Exceeded

Student's Name (Last Name, First Name) _____ Student ID# _____ Semester/Acad Year of Appeal _____

To submit a Financial Aid Academic Progress Appeal students must:

- Have a current completed FAFSA or Dream Act Application on file at PVC.
- Be registered for class(es)
- Have reviewed the SAP standards requirements.
- Submit the appeal application before the last day of the term.

Required Documentation (MUST SUBMIT ALL FOUR OR PETITION IS DENIED AUTOMATICALLY)

- ➔ Appeal form. (Must be complete, signed and dated).
- ➔ Student statement. (May be printed. Preferred format is a typed document (Word Doc, etc.) signed and dated).
- ➔ Supporting documentation or extenuating circumstances (e.g., police report, hospital records, death certificate).
- ➔ Updated Educational Plan (signed by student and academic counselor).

Reason(s) for appeal:

— **PACE/GPA**: Completing less than 67% of total attempted units or not maintaining a cumulative GPA of 2.00

— **Maximum Time-frame**: Exceeding maximum number of units allowed for active degree/program or:

— **Both** are applicable.

Student Statement Instructions:

Attach a statement that addresses why satisfactory academic progress was met. The statement should include what extenuating or mitigating circumstances prevented you from meeting the SAP standard(s) marked above. Please indicate how the situation has now changed or been resolved.

CONDITIONS OF APPEAL: If approved, all conditions are required to remain eligible.

- ➔ Review the Financial Aid SAP Policy and Standards
- ➔ Complete all courses with a grade of 'C' or better. Grades of D, F, W, EW are not considered complete.
- ➔ Take only the classes listed on the submitted education plan.

FAILURE TO ADHERE TO THESE CONDITIONS WILL RESULT IN DISMISSAL FROM FINANCIAL AID PROBATION AND STUDENT WILL BE INELIGIBLE FOR AID UNTIL DEFICIENCIES ARE RESOLVED ON THEIR OWN.

The submission of an appeal is not a guarantee of approval. Appeals are reviewed by the Financial Aid Director, and decision notification is by email. Review and response time may vary during peak periods. All decisions are final.

The information provided on this form and all attachments is true, complete, and accurate.

STUDENT SIGNATURE: _____ ***DATE*** _____

OFFICE USE ONLY:

FAO or Rep Signature: _____	Decision:	Approved ____
Advisor/Committee Member: _____		Denied ____
Probation Advisor/Committee: _____		Tabled ____
Notes: _____	Date: _____	

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